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PART III

Notifications by High Court, Advertisement, Notices and Change of Name etc.

HARYANA WAQF BOARD
50, SARDAR PATEL MARG, AMBALA CANTT.

Notification

The 12th December, 2024

No. Waqf/42/(8)/2024/3357.— I, Zakir Hussain, Administrator, Haryana Waqf Board, Ambala Cantt. in exercise of the powers conferred under section 27 of the Waqf Act, 1995 hereby delegate the powers to Shri Mohammad Shayin, IAS, Chief Executive Officer and the Senior Officers/Officer In-Charges, Head Office, Haryana Waqf Board in partial modification of Notification No. Waqf-42/(8)/2021/955, dated 15-09-2021 published in the Haryana Government Gazette 21-09-2021 and in supersession of the Notification No. Waqf-42/(8)/2022/2702, dated 04-01-2022 published in the Haryana Government Gazette, dated 11-01-2022 & Notification No. Waqf/42/(8)/2022/5251, dated 16-05-2022 published in the Haryana Government Gazette, dated 24-05-2022 as under :-

Powers delegated to the Chief Executive Officer

- (i) To sue and defend cases on behalf of the Board in Civil, Criminal and Revenue Courts and before any authority by engaging advocates for the same and to take proper legal steps concerning waqf properties.
- (ii) To institute and defend petitions, appeals, revisions, review and execute application in all Courts or before any authority.
- (iii) To convey the formal consent of the Board to any person or authority to institute a suit and to obtain any of the relief referred to in Section 83 of the Waqf Act, 1995.
- (iv) To deposit and withdraw the amounts required to be deposited or withdrawn according to law in respect of suits or proceedings instituted or defended by the Board.
- (v) To take necessary steps for the proper recording of waqf properties by the authorities appointed by the Government for settlement and consolidation of holdings.
- (vi) To carry out the day to day administration of the office of the Haryana Waqf Board and to exercise the following powers :-
 - (a) Approve tour programmes and sanction TA claims of all employees of the Board.
 - (b) To sanction leave salary to the employees of the Board.
 - (c) Fix and release salaries of all the employees in the sanctioned Pay Scale.

(2013)

- (d) Sanction annual increments to the employees of the Board, except Class-I employees.
- (e) Sanction above Rs. 50,000/- for Petrol/Diesel, servicing maintenance/minor repair, insurance and registration of vehicle subject to availability of funds.
- (f) Sanction above Rs. 25,000/- upto 1,00,000/- for postage, furniture, fixture, books, newspapers, printing & stationery subject to availability of funds.
- (g) Sanction above Rs. 1,00,000/- upto 2,00,000/- for maintenance/renovation/construction of waqf properties under Board's management subject to availability of funds.
- (h) Sanction above Rs. 30,000/- upto 50,000/- for non-recurring contingent expenses including expenses incurred on hospitality, crockery, labour charges etc.
- (i) Sanction payment of Government dues, 7% contribution of the Haryana Waqf Board, printing charges of notification in Government Gazette, electricity value, telephones bills, house rents of the rental buildings of Branch Offices, and release retiral benefits to the employees on attaining the age of superannuation without limit.
- (j) Sanction/approval regarding realization of lease rent under Rule-12(3) of the Waqf Properties Lease Rules, 2014 as amended as "use & occupancy charges" from the lessee(s)/occupant(s) because of non-renewal of the leases after expiration or termination of lease on case to case basis.
- (k) Sanction refunds (except lease money) up to Rs. 10,000/- in each case.
- (l) Sanction up to Rs. 50,000/- for Urs, Muslims festivals and official functions subject to availability of funds in the budget.
- (m) Withdrawal of employees share from Provident Fund & loan against PF.
- (n) Sanction of up to Rs. 25,000/- towards audit expenses, Professional charges, AMC and insurance of Cash-in-Safe/ Cash-in-transit.
- (vii) To sanction legal expenditure/advances/demarcation upto Rs. 50,000/- in each case.
- (viii) To get the accounts of the Board as well as of those auqaf which are under the direct managements of the Board audited at the end of every financial year as laid down in the Waqf Act, 1995 and submit the audit report to the Administrator.
- (ix) To operate the accounts in respect of the waqf & auqaf funds of the Board and Mewat Engg. College accounts.
- (x) To order auction or sanction sales where the original purchase value of movable property of articles does not exceed Rs. 20,000/-.
- (xi) To receive all the amounts of compensation awarded by any authority in respect of any acquired waqf property.
- (xii) To maintain ACRs upto the rank of Rent Collectors & Peons and to submit to the Administrator at the end of the financial year.

Powers delegated to Shri Ayaz Mahmood, Officer In-Charge, Waqf

1. To sanction/grant leave of all kinds to all employees of the Board.
2. To sanction upto Rs. 25,000/- for postage, furniture, fixture, books, newspapers, printing & stationery subject to availability of funds.
3. To sanction upto Rs. 1,00,000/- for maintenance/renovation/construction of waqf properties under Board's management subject to availability of funds.
4. To sanction upto Rs. 30,000/- for non-recurring contingent expenses including expenses incurred on hospitality, purchase of crockery, labour charges etc.
5. To sanction requisitions of all vehicles.

Powers delegated to Shri Deen Mohd., Officer In-Charge, Legal & Establishment

1. To sanction upto Rs. 50,000/- for Petrol/Diesel, servicing maintenance/minor repair and insurance subject to availability of funds.
2. To sanction upto Rs. 25,000/- for miscellaneous consumable items such as sanitation items etc.

3. To sanction upto Rs. 20,000/- the bills of various advertisement in newspapers.
4. To sanction for servicing/repair/insurance/purchase of accessories of vehicles such as tyres, batteries etc.
5. To sanction for repair/replacement of computer/printer parts, refilling of cartridges (Toner) etc. except purchase of new computers/laptops.
6. To sanction for purchase of gardening equipment including tools, fertilizer (Khaad), seeds etc. and other related items.
7. To sanction upto Rs. 20,000/- for purchase/repair of electricity items such as coolers, fans, heaters, security lights, tube lights, LED and various other items and labour/fitting charges thereof.
8. To sanction DTH/broadband internet/mobile charges for the official use.
9. To sanction prescribed court fees and counsels fees as approved by the Board.

ZAKIR HUSSAIN,
Administrator
Haryana Waqf Board.

[1786-1]